



DeKalb County Republican Party

**CANDIDATE  
QUALIFYING  
PACKET**

February, 2022

This Candidate Qualifying Packet is to help guide new Candidates through the process of qualifying to run for office for the first time. We will provide step-by-step what you need to do.

Step 1. Decide on name of your campaign (for website, social media & signs)

Step 2. Apply for a [Federal Tax ID number](#) to open a separate business bank account.

Step 3. Deposit enough money in new account to cover filing fee to state or county.

Step 4. Submit a Cashier's Check or Money order from your new business account when filing to state or county.

Step 5. Submit Documents and Forms pursuant to information listed below to either state or county.

### **CANDIDATES RUNNING FOR COUNTY POSITIONS**

In accordance with Georgia Election Code Sections 21-2-131 (a)(1) (A) and (1) (B), the DeKalb County Board of Commissioners set the qualifying fees for offices to be elected by **DeKalb County Voters** in 2022.

**Qualifying Begins:** 9:00 AM March 7, 2022

**Qualifying Ends:** 12:00 PM Friday, March 11, 2022

### **QUALIFYING FEES FOR COUNTY CANDIDATES FOR 2022 ELECTIONS**

Qualifying Fees set by the Board of Commissioners are as follows:	
State Court Judge	\$5,028.44
County Commissioner (Districts 2, 3, & 7)	\$1,942.25
Board of Education (Districts 2, 4, & 6)	\$540.00

**NON-PARTISAN, INDEPENDENT & POLITICAL BODY CANDIDATES QUALIFYING LOCATION INFORMATION**

DeKalb County Board of Registration and Elections Office  
4380 Memorial Drive, Ste 300  
Decatur, Georgia 30032  
404-298-4020  
[voterreg@dekalbcountyga.gov](mailto:voterreg@dekalbcountyga.gov)

**PARTISAN CANDIDATES QUALIFYING LOCATION INFORMATION**

**DEMOCRATIC PARTY**

4380 Memorial Drive, Ste. 300  
Decatur, Georgia 30032

**REPUBLICAN PARTY**

4380 Memorial Drive, Ste. 300  
Decatur, Georgia 30032

**CANDIDATES RUNNING FOR STATE POSITIONS**

**Qualifying Checklist: DeKalb County Republican Party**

**Payment Information**

Forms of Payment (**REQUIRED** at time of qualifying):

Cash

Money Order

Cashier's Check

Personal Check

Nonpartisan Candidates- Payable to DeKalb County

Partisan Candidates- Payable to **DeKalb County Republican Party\***

**\*\*The qualifying fee CANNOT be returned to a candidate unless the candidate withdraws BEFORE the close of qualifying O.C.G.A. 21-2-134 (e). If a personal check is returned for insufficient funds, the candidate will automatically be disqualified....S.E.B rule 183-1-10\*\***

### **Required Documents**

- Valid Photo ID-for notary purposes
- Notice of Candidacy and Affidavit (Nonpartisan Candidates)- Filed at time of qualifying
- Declaration of Candidacy and Affidavit (Partisan Candidates)- Filed at the time of qualifying
- Declaration of Intent (DOI)- Must file with local filing officer **BEFORE** accepting campaign funds
- Exemption Affidavit Not to Exceed \$2,500.00- Must file with local filing officer if candidate does not wish to spend or receive over \$2,500.00
- Campaign Contribution Disclosure Report (CCDR)- File with local filing officer if spending or receiving more than \$2,500.00 as listed in the filing schedule
- Personal Financial Disclosure Report (PFD)- **Due to local filing officer within 15 days of qualifying**

**\*If the DeKalb County Republican Party County Committee has agreed to pay the qualifying fees for the Candidate, the Candidate will pay as directed above and the fees will be reimbursed to the Candidate's campaign.**

**QUALIFYING FEES FOR STATE AND FEDERAL CANDIDATES  
FOR 2022 ELECTIONS**

<b>IN GEORGIA Office</b>	<b>Salary</b>	<b>Fee</b>
United States Senator	\$174,000.00	\$5,220.00
United States Representative	\$174,000.00	\$5,220.00
Governor	\$175,000.00	\$5,250.00
Lieutenant Governor	\$91,609.44	\$2,748.28
Secretary of State	\$123,636.68	\$3,709.10
Attorney General	\$139,169.04	\$4,175.07
State School Superintendent	\$123,270.00	\$3,698.10
Commissioner of Agriculture	\$121,556.64	\$3,646.70
Commissioner of Insurance	\$120,394.29	\$3,611.83
Commissioner of Labor	\$122,786.00	\$3,683.58
Public Service Commissioner	\$121,157.00	\$3,634.71
State Senator		\$400.00
State Representative		\$400.00
Justice of the Supreme Court	\$179,112.00	\$5,373.36
Court of Appeals Judges	\$177,990.00	\$5,339.70
Superior Court Judges	\$128,790.30	\$3,863.70
District Attorney	\$122,473.44	\$3,674.20

## **Key Dates & Times Prior to Election Day**

**1/1/22 Monday** - FIRST day to file & publish Notice of Intention of Write-In Candidacy (Federal | State | County) for the November General Election

**1/13/22 Thursday** - FIRST day to Circulate Nomination Petition for Independent/Political Body Candidates for November General Election

**3/7/22 Monday** - Qualifying BEGINS for Primary/Nonpartisan/Independent/Political Body Candidates - 9:00 AM

**3/11/22 Friday** - Qualifying ENDS for Primary/Nonpartisan/Independent/Political Body Candidates - 12:00 noon

**6/27/22 Monday** - FIRST day to File Nomination Petition for Independent/Political Body Candidates for November General Election – 9:00 AM

**7/12/22 Tuesday** - LAST day to File Nomination Petition for Independent/Political Body Candidates for November General Election – 12:00 Noon

**9/6/22 Tuesday** - LAST day to file & publish Notice of Intention of Write-In Candidacy (Federal | State | County) for the November General Election

**9/11/22 Monday** - LAST day for Write-In Candidate to file Publisher's Affidavit

## **Election Dates & Times**

**3/15/22** Tuesday - Special Election

**4/12/22** Tuesday - Special Runoff Date

**5/24/22** Tuesday - General Primary Election, Nonpartisan General Election, and Special Election

**6/21/22** Tuesday - General Primary Runoff, Nonpartisan General Runoff Election, and Special Runoff Election Date

**11/8/22** Tuesday General Election

**12/6/22** Tuesday General Election Runoff

## Qualifying Checklist: **Georgia Republican Party**

- **Valid Photo I.D.**
- **Payment\***- Money Order or Certified, Campaign, or Personal Check, Payable to **Georgia Republican Party** (Federal and State only)
- **Qualifying Fees:** (See above)
- **Documents:** (All documents must be notarized).
  - Georgia Republican Party Oath
  - Declaration of Candidacy & Affidavit – Federal
  - Declaration of Candidacy & Affidavit – State
  - Declaration of Candidacy & Affidavit – County
  - Candidates for Sheriff, Coroner, Tax Commissioner, Clerk of Superior Court, Judge of Probate Court, and Local Board of Education must submit an additional affidavit.
- **Location, Date, and Time:** Federal and State only. Candidates for county office qualify with the local Elections Superintendent or local party.
  - Location:** State Capitol Building, Room 216
  - Begins** at 9:00 AM on Monday, March 7, 2022
  - Ends** at 12 noon on Friday, March 11, 2022

For additional questions or information, please contact Brandon Moyer, Executive Director at Georgia Republican Party at [brandon@gagop.org](mailto:brandon@gagop.org) or 404-257-5559.

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**DeKalb County Political Party Affiliation Declaration Form**  
(please print clearly)

I, being a registered voter listed at the address below, do hereby declare that I wish to affiliate with the following political party and/or political group:

The Republican Party of Georgia     DeKalb County Republican Party

\_\_\_\_\_

Last Name \_\_\_\_\_

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Date of Birth (month) \_\_\_\_\_ (day) \_\_\_\_\_ (year) \_\_\_\_\_

State of Georgia Residence:

\_\_\_\_\_ Apt. No. \_\_\_\_\_

Street Address

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City                                      County                                      State                                      ZIP Code

**I DO SWEAR OR AFFIRM MY ALLEGIANCE TO THE GEORGIA REPUBLICAN PARTY.**

\_\_\_\_\_  
Signature of Registered Voter

\_\_\_\_\_  
Date

Sworn to and subscribed before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public



**The following documents are provided for your convenience:**

[NOTICE OF CANDIDACY AND AFFIDAVIT \(COUNTY/MUNICIPALITY\)](#)

[NOTICE OF CANDIDACY AND AFFIDAVIT \(STATE\)](#)

[DECLARATION OF CANDIDACY AND AFFIDAVIT \(COUNTY/MUNICIPALITY\)](#)

[DECLARATION OF CANDIDACY AND AFFIDAVIT \(STATE\)](#)

[AFFIDAVIT FOR LOCAL BOARD OF EDUCATION](#)

[CAMPAIGN DISCLOSURE INFORMATION](#)

**PERSONAL IDENTIFICATION NUMBER (PIN) APPLICATION**

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- [PIN Application for E-Filing System](#)

**CAMPAIGN FINANCE DISCLOSURE FORMS**

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- [Declaration of Intention to Accept Campaign Contributions \(Form DOI\) for State/Statewide Filers](#)
- [Declaration of Intention to Accept Campaign Contributions \(Form DOI\) for Local Filers](#)
- [Registration Form for a Campaign Committee for a Candidate \(Form RC\) for State/Statewide Filers](#)
- [Registration Form for a Campaign Committee for a Candidate \(Form RC\) for Local Filers](#)
- [Name Change Form for a Campaign Committee for a Candidate.\(FORM RCNC\)](#)
- [Choosing Option of Separate Accounting \(Form COOSA\)](#)
- [Registration Form for a Campaign Committee Other than Candidate \(Form RO\)](#)
- [Name Change Form for a Campaign Committee Other Than Candidate \(Form RONC\)](#)
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## CAMPAIGN CONTRIBUTION DISCLOSURE REPORTS

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- [Campaign Contribution Disclosure Form \(CCDR\)](#)
- [Campaign Contribution Disclosure Form – Final Report & Termination Statement](#)
- [Campaign Contribution Disclosure Form – Ballot](#)
- [Campaign Contribution Disclosure Form – Recall](#)
- [Campaign Contribution Disclosure Form – Independent](#)
- [Campaign Contribution Disclosure Form – PAC](#)
- [Two Business Day Report](#)
- [Two Business Day Report for Independent Committees](#)

## PERSONAL FINANCIAL DISCLOSURE

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- [Personal Financial Disclosure Statement Report \(Paper\) – FOR LOCAL FILERS ONLY](#)
- [Example PFDS for Statewide Partisan Filers](#)

## AFFIDAVITS

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- [Affidavit of a Candidate’s Intent not to Exceed \\$2,500 in Contributions and/or Expenditures \(LOCAL FILERS ONLY\)](#)

## PUBLICATIONS / LAWS / RULES

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- [Georgia Government Transparency and Campaign Finance Act \(2018 Edition\)](#)
- [Campaign Finance Act \(2014 Edition\)](#)
- [About 2014 Changes](#)
- [CFC Rules](#)
- [Request Public Records](#)
- [What Is a Public Record That is Covered Under the Open Records Act?](#)
- [Advisory Opinions](#)
- [Orders](#)
- [Campaign Contribution Limits](#)
- [Vendor Disclosure Laws](#)
- [About Vendor Gift Disclosures](#)

- [Resources](#)
- [Personal Financial Disclosure Statement \(Aug 2017\)](#)
- [Candidate Forms & Disclosures](#)
- [Affidavit of Exemption](#)

## **Filing Schedule for Candidates, Elected Officials, and Non-Candidate Committees**

**Statewide Elected Officials & Candidates** (Governor, Lt. Governor, Secretary of State, Attorney General, Commissioner of Agriculture, Commissioner of Insurance, Commissioner of Labor, State School Superintendent, Public Service Commissioner, Supreme [Court Justice, and Court of Appeals Judge](#)) [Click Here \(Statewide Filing Schedule\)](#)

**State-Level Elected Officials & Candidates** (State Senator, State Representative, District Attorney, and Superior Court Judge) — [Click Here \(State Filing Schedule\)](#)

**County and Municipal Level Elected Officials & Candidates** — [Click Here \(Local Filing Schedule\)](#)

**Non-Candidate Committees** (Political Action Committees, Independent Committees, Ballot Committees, and Statewide Referendum/Constitutional Amendment Committees) — [Click Here \(NC Committee Filing Schedule\)](#)

## **SIGNAGE**

Sec. 21-11. Prohibited signs.

The following types of signs are prohibited throughout the unincorporated county:

- (1) Signs on public rights-of-way other than publicly owned or maintained signs and signs pertaining to railroad crossings;
- (2) Window signs which exceed thirty (30) percent of the window area;
- (3) Signs that contain words, pictures, or statements which are obscene, as defined by O.C.G.A. § 16-12-80, as amended;
- (4) Signs that simulate an official traffic control device, warning sign, or regulatory sign or which hide from view any traffic control device, signal or public service sign, except as allowed by section 21-9(b)(5) above;

- (5) Signs that emit or utilize in any manner any sound capable of being detected on any traveled road or highway by a person with normal hearing abilities;
- (6) Signs that interfere with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic or which otherwise pose a hazard to traffic due to structural deficiencies in the structure of such signs;
- (7) Signs erected by nailing, fastening or affixing the sign in any manner to any tree, curb, utility pole, natural feature, or other structure except as may be set forth herein;
- (8) Animated signs, including rotating or revolving signs (except for time and weather informational signs, official warning and regulatory signs);
- (9) Signs that obstruct any fire escape, any means of egress or ventilation or shall prevent free passage from one part of a roof to any other part thereof, as well as signs attached to any fire escape;
- (10) Signs that do not conform to county building and electrical codes;
- (11) Signs for which a permit is required that do not display the sign permit number and the name and address of the person responsible for erecting and maintaining the sign;
- (12) Roof signs;
- (13) Tri-faced signs;
- (14) Signs that are in violation of the rules and regulations of any zoning overlay district presently existing or as may later be enacted;
- (15) Any sign constructed of non-durable material including, but not limited to, paper, cardboard or flexible plastic that has been displayed for more than sixty (60) days. Nothing herein shall prohibit such a sign from being replaced. This provision does not apply to flags or banners which are governed by sections 21-28 and 21-29;
- (16) Portable signs;
- (17) Signs located on any substandard lot created after the enactment of this chapter, unless the substandard lot is created as the result of governmental action;
- (18) Abandoned commercial signs. Commercial signs (including sign structures) shall be deemed abandoned if the business, service or commercial transaction to which it relates has been discontinued for six (6) months;
- (19) Any sign that is structurally unsound, or is a hazard to traffic or pedestrians;
- (20) Dilapidated or neglected signs. A sign (including sign structure) will be dilapidated or neglected if it does not present a neat and orderly

appearance, which may be manifested by the following; rust or holes on or in the sign or sign structure, or broken, missing, loose or bent parts, faded or flaking paint, non-operative or partially non-operative illuminating or mechanical devices or missing letters in sign copy; and

(21) Illegal signs.

(Ord. No. 13-03, Pt. I, 6-10-03) Sec. 21-14.

Height and setback requirements.

(a) All signs shall be set back as follows:

(1) Ten (10) feet from the curb line of each street adjacent to the lot upon which the sign is situated where an authorized curb cut exists; (applicable to all zoning districts);

(2) If the right-of-way is more than ten (10) feet from the curb line as described in (1) above, the sign, including its footing or foundations, shall be setback at least one (1) foot from the right-of-way (applicable to all zoning districts);

(3) In a residential zoning district, if the distance between the right of way to the front of the principal structure is less than fifteen (15) feet, signs shall be setback two-thirds (  $2/3$ ) of the distance between the curblines and the front of the principal structure on the lot on which the sign is located;

(4) Along all lot lines which are not adjacent to a road with an authorized curb cut, any and all signs shall be within the buildable area of the lot. All signs shall be so located and shall provide such vertical clearance as to provide for safe, convenient and unobstructed passage for pedestrians and vehicles.

(b) No sign or sign structure above a height of three (3) feet shall be maintained within fifteen (15) feet of the intersection of the right-of-way lines extended of two (2) streets, or of a street intersection with a railroad right-of-way. However, a sign support structure not more than ten (10) inches in diameter may be located within the required corner visibility area if all other requirements of this chapter are met and the lowest elevation of the sign surface is at least twelve (12) feet above the ground level.

(c) Window signs are only allowed on the ground floor of a building.

(d) Also see regulations in section 21-18 below. (Ord. No. 13-03, Pt. I, 6-10-03)

## **CAMPAIGN ACTIVITIES**

O.C.G.A. § 21-2-414 (2014) § 21-2-414.

Restrictions on campaign activities and public opinion polling within the vicinity of a polling place; cellular phone use prohibited; prohibition of candidates from entering certain polling places; penalty

(a) No person shall solicit votes in any manner or by any means or method, nor shall any person distribute or display any campaign literature, newspaper, booklet, pamphlet, card, sign, paraphernalia, or any other written or printed matter of any kind, nor shall any person solicit signatures for any petition or conduct any exit poll or public opinion poll with voters on any day in which ballots are being cast:

(1) Within 150 feet of the outer edge of any building within which a polling place is established;

(2) Within any polling place; or

(3) Within 25 feet of any voter standing in line to vote at any polling place. These restrictions shall not apply to conduct occurring in private offices or areas which cannot be seen or heard by such electors.

(b) Rooms under the control or supervision of the board of registrars or absentee ballot clerk in which absentee ballots are being cast shall be considered polling places.

(c) Reserved.

(d) No person whose name appears as a candidate on the ballot being voted upon at a primary, election, special primary, or special election, except a judge of the probate court serving as the election superintendent, shall physically enter any polling place other than the polling place at which that person is authorized to cast his or her ballot for that primary, election, special primary, or special election and, after casting his or her ballot, the candidate shall not return to such polling place until after the poll has closed and voting has ceased or other than to transact business with the board of registrars, so long as the person does not violate any other provision of this Code section. Judges of the probate court serving as election superintendents shall enter polling places only as necessary to fulfill their duties as election superintendents and shall not engage in any practice prohibited by this Code section.

(e) This Code section shall not be construed to prohibit a poll officer from distributing materials, as required by law, which are necessary for the purpose of instructing electors or from distributing materials prepared by the Secretary of State which are designed solely for the purpose of encouraging voter participation in the election being conducted.

(f) Any person who violates this Code section shall be guilty of a misdemeanor.